



AFA Wright Memorial Chapter Board Meeting Agenda Feb 5, 2024

*This document represents the minutes from the Air & Space Forces Association,
Wright Memorial Chapter, Board Meeting held on Feb 05, 2024.*

Attending:

Dave Babcock	President
Jake Parker	Vice-President
Mark Sobota	Treasurer
Yvonne Vermillion	Secretary
Carl "Shof" Shofner	VP - Aerospace Education
Jim Yankel	VP - Air Show Operations
Joni Ahlers	VP - AF Ball
Brenda Baker	VP - Awards & Leadership
Christina Combs	VP - Events
Anna Schulte	VP - JROTC/CAP Cadet Programs
Richard Hughes	VP - ROTC Cadet Programs
Vita Eonta	VP – Veterans Affairs
Mike Evans	Deputy VP – Air Show Operations
Adrianna Templeton	Deputy VP – Events
Rafi Rodriguez	Special Advisor

Not Attending:

Joni Ahlers	VP - AF Ball
Ronda Roberts	VP - Membership

Opening Comments and Discussions (President, Dave Babcock)

Apologized for being "out-of-pocket" and not communicating the rationale and 'family priorities' to the Board better; however, the Chapter has still been active and doing great things, which will be evident throughout this Board meeting. Other key points discussed were:

- Nominations for AFA WMC Executive Council
 - The nominees are
 - Mr. Jake Porter for Executive VP
 - Ms. Yvonne Vermillion for Secretary
 - Advance bios were sent to Board members and the President asked if there were any questions, comments, or concerns. Hearing done:
 - The President made a motion to elect/name Mr. Jake Porter as Vice-President of the Air & Space Forces Association, Wright Memorial Chapter. The motion was seconded by Ms. Brenda Baker. The Board voted and unanimously approved the motion.
 - The President made a motion to elect/name Ms. Yvonne Vermillion as Secretary of the Air & Space Forces Association, Wright Memorial Chapter. The motion was seconded by Ms. Brenda Baker. The Board voted unanimously and approved the motion.
 - Congratulations to our new Board members

- Our upcoming AFA WMC networking luncheons:
 - 14 Feb – Mr. David Tillotson (SES) from the NMUSAF
 - 05 Mar – Major General Scott Cain, AFRL Commander
 - XX Apr – TBD
 - 15 May – General Duke Richardson (AFMC Commander)
- New Social Media sites
 - Website: [AFA WMC's Website](#) (please review and provide feedback plus any updates or modifications you'd like made)
 - LinkedIn: [AFA WMC LinkedIn](#) social media page (please review and provide feedback plus any updates or modifications you'd like made)
 - Facebook: We're working to improve that as well
 - The President requested the Board's support in advertising both the new website and LinkedIn pages across all appropriate networks of each Board member
- Recent Events or Meetings Attended or Supported by my AFA WMC Leadership
 - Dec 04: Met with the Dayton Development Coalition to enhance collaborations between our two organizations
 - Dec 11: New Commanders Reception (hosted by the DDC, sponsored by the DDC, AFA WMC, and the MVMAA)
 - Jan 04: Attended AFA's 'Warriors in Action – with CMSAF JoAnne Bass (Virtual)
 - Jan 08: Attended AFA 101 with AFA National Leadership (Virtual)
 - Jan 12-13: Attended AFA's *Field Leadership Summit* in DC (in person) with other AFA Regional and State leaders. Key takeaways were:
 - They'd like to see more AFA leaders (Board members) take the training classes offered on <https://www.afa.org/field/trainingmodules/> that are of interest or pertinent to them- AND – complete the survey at the end
 - A new AFA *Field Operations Guide* (FOG) will be coming our soon
 - There's a new "[AFA-in-Action](#)" website and Newsletter and coming out monthly, and they'd like Chapters to [submit](#) articles and pictures for it.
 - The need to recruit and grow *younger* AFA members and leaders
 - Oct 25 & Dec 13: Attended the Information Technology Advisory Group ([ITAG](#)) meeting related to improving the current and future workforce to meet local community needs – to include the United States Air Force
 - Also, AFA WMC is now a member of the Presidents Club of Dayton (Presidents or their representatives of local NPOs) supporting each other – and I represented AFA WMC at their Oct, Dec, and Jan luncheon meetings
- The President completed and submitted our Chapter Activity and Financial Reports (for 1 Jul-31 Dec) and Plans (for 1 Jan-31 Dec 2024); which were approved by the State and Regional Presidents

Comments and Discussions (Vice President, Mr. Jake Porter)

Mr. Porter thanked everyone for their support and mentioned he'd be contacting each Board member in the next few week to discuss their programs and gather thoughts on how we could

REPORTS

TREASURER (Mr. Mark Sobota)

- The Treasurer advised the Board we transitioned our AFA WMC finances from 5/3rd Bank to Wright-Patt Credit Union due to better services, benefits, interest rates, and the fact they have been an AFA supporters of the Air Force Ball the recent two years.
- The Treasurer also provided a financial update to the Board, and an overview is provided in below:

AFA WMC Financial Overview (Nov 2023 - Jan 2024)					
<i>Categories/Data</i>	<i>Checking</i>	<i>Master Card</i>	<i>Money Mkt</i>	<i>CDs</i> <i>(17 month for 5.17%)</i>	<i>Totals</i>
Last Reported (18 Sept)	\$15,350.87	\$0.00	\$98,839.89	\$0.00	\$114,190.76
Current (2 Feb 2024)	\$3,204.50	\$0.00	\$23,671.23	\$80,470.97	\$107,346.70

- The Treasurer advised the Board that WPCU required documented evidence of an AFA WMC Board resolution stating “The AFA AMC Governing Board approves of the \$35,000 Rewards Business Credit Card application; which also authorizes both Mr. Mark Sobota (as Treasurer) and Mr. David Babcock (as President) to bind the organization, and they are the intended authorized users of AFA WMC’s credit card.”
 - The President proposed the above resolution, which was seconded by Mr. Sobota.
 - The Board voted unanimously approved the resolution.

VP - Air Show Operations (Mr. James Yankel and Mr. Mike Evans)

Regarding the Center Point Energy Dayton Airshow, key points were:

- Mr. Yankel – So far, no major concerns or issues at this point
- Mr. Evans – Expressed concern about changing the website used from EventBrite to our local AFA WMC website. In a short discussion, Mr. Babcock reminded attendees there are Pros and Cons to everything, but he believed: 1) we could still advertise effectively and 2) the cost savings was significant

VP - AF Ball (Ms. Joni Ahlers / Mr. David Babcock)

- Mr. Babcock informed the Board the Program Manager for the event (Ms. Ahlers), the new Vice-President (Mr. Porter) and he were meeting later today to begin planning for this event.
- Mr. Babcock advised the Board that any member wanting to help support the Air Force Ball (through time, thought leadership, ideas, etc.) should contact Ms. Ahlers.

VP - Aerospace Education (Mr. Carl ‘Shof’ Shofner)

- Mr. Shofner highlighted recent STEM successes at multiple schools and upcoming support to many schools – with a focus on socioeconomically disadvantaged schools in the 2024. He also mentioned his coordination with AFCEA to better manage and support STEM education scholarships in the year.
- He also highlighted our ongoing efforts related to nominating a Chapter Teacher of the Year to the State.
- Other discussion - Mr. Hughes commented that AFA WMC used to support Grant Writing Workshops and [TechFest](#) and perhaps we could resurrect these programs. The President said he’d determine the Board’s interest in pursuing these initiatives soon.

VP - JROTC/CAP Cadet Programs (Ms. Anna Schulte)

- Ms. Schulte highlighted recent JROTC program upcoming events and thanked the Board for their support of these events. She also discussed her successful efforts in obtaining ABU uniforms for JROTC cadets, sitting phenomenal support from local Active Duty and Reserve units and the Airman's Attic.
- Discussion ensued regarding an AFA banner to display at key events, and the size would be 3 x 5 or 2 x 4. Several Board members offered to support this effort. The President will deliver our table skirting to Ms. Schulte for an upcoming awards ceremony.
- Other Discussion - Mr. Hughes comments we should have an inventory list on hand, and the President stated he's work with the Secretary on this issue.

VP - ROTC Cadet Programs (Mr. Richard Hughes)

- Mr. Hughes discussed the basics of AFA WMC's support to Det 643 program and answered questions about it. He also recommended expanding the program to include University of Cincinnati and Miami University schools, which the President offered to determine the Board's interest in pursuing these initiatives soon.
- The President asked if he'd follow-up with Det 643 and Wright State University regarding why AFA scholarships are no longer specifically mentioned on their web site, and he said he was working other issues but would do this soon.

VP - Veteran Affairs (Ms. Vita Eonta)

- Ms. Eonta related the following past and future events and information related to Veteran Affairs
 - Dec 2023 - AFA WMC hosted a Christmas Meal at the VA for veterans and their families in the Psychosocial Rehabilitation Program and co-hosted a Christmas Party with the AFSA for the veterans in the Domiciliary.
 - 14 Feb 2024 - In honor of the National Salute to Veterans Week (12-16 Feb), individually wrapped cookies will be distributed on Feb 14th to the veterans in the Community Living Center, the hospital, and in the Domiciliary (in-patient program for vets with multi-substance abuse) on behalf of our chapter.
 - 22 Feb - Attend a Center for Development and Community Enrichment (CDCE) meeting for Red Coat Ambassadors
 - 14 Mar - Attend the next CDCE quarterly meeting
 - Other information:
 - 14 Jan - Dr. Jennifer DeFrancesco was named permanent director of the VA.
 - Contacted the WSU Veterans and Military Center about making a donation to the student canteen.

VP - Sponsorships (Dave Babcock)

- The President advised the Board Ms. Katherine Ballein resigned as VP - Sponsorships and Community Partners due to other priorities.
- Other recent sponsor-related actions taken include:
 - Letters to 2023 sponsors to "re-sponsor" in 2024 were sent and contacted
 - Currently pursuing new sponsors as well, and the Dayton Development Coalition volunteered to help support this effort

VP - Membership (Ms. Ronda Roberts)

- No report – she was unable to attend the meeting

VP - Events (Ms. Christina Combs / Ms. Adrianna Templeton)

- Our upcoming Networking Meetings/luncheons are confirmed with the venue/caterer
- Discussed holding a “AFA WMC Social Event” in the mid-to-late March 2024 timeframe, and Ms. Templeton agreed to begin working details with the committee

Comments and Discussions – Ohio State President (Mr. Kent Shin)

- Mr. Shin briefly updated the Board on other Ohio AFA Chapters and some of the challenges he’s experiencing in growing these Chapters.

Closing

- The President offered all attendees one last opportunity to address the Board, thanked them for their support to AFA / AFA WMC and our mission objectives, and adjourned the meeting at 12:34PM.

Minutes Approved on Feb 6, 2024

A handwritten signature in black ink that reads "David Babcock". The signature is written in a cursive style with a long horizontal flourish underneath.

David Babcock
President